

KENTUCKY BOARD OF LICENSURE FOR LONG-TERM CARE ADMINISTRATORS
MEETING MINUTES
May 14, 2020

A meeting of the Kentucky Board of Licensure for Long-Term Care Administrators held via Zoom meeting hosted by the Department of Professional Licensing located at 500 Mero Street Frankfort, KY 40601.

MEMBERS PRESENT

Kenneth Urlage, chair
Thomas Davis
Eric Hagan
Mother Christina Murray
Charlotte Whittaker
Dr. Tuyen Tran
Jason Shelton
Melanie Eaton
David McKenzie
Keith Knapp, designee of Secretary Eric Friedlander

DEPARTMENT OF PROFESSIONAL LICENSING

Christie Kline, Board Administrator
Tasha Stewart, Interim Board Administrator
Chessica Nation, Administrative Section Supervisor
Robin Vick, Operations Section Supervisor
Dr. Michael Newman, Commissioner

MEMBERS NOT PRESENT

OTHER

Leah Boggs, Legal Counsel
Bryan Morrow, Legal Counsel
Kevin Winstead, General Counsel

CALL TO ORDER

Kenneth Urlage called the meeting to order at 10:15am.

MINUTES

A motion was made by David McKenzie to approve the meeting minutes of 3-12-2020. Dr. Tuyen Tran seconded the motion, and the motion carried.

MONTHLY FINANCIAL REPORT

The Board reviewed March 2020 and April 2020 reports.

DPL UPDATE

Dr. Michael Newman brought the MOA with DPL forward to the Board for consideration. David McKenzie motioned to accept the MOA with DPL. Dr. Tuyen Tran seconded the motion, and the motion carried.

LEGAL COUNSEL

Kevin Winstead brought the MOA with OLS forward to the Board for consideration. Thomas Davis motioned to accept the MOA with OLS. Mother Christina Murray seconded the motion, and the motion carried.

Leah Boggs brought the MOA with Investigative Services forward to the Board for consideration. Eric Hagan motioned to accept the MOA with Investigative Services. Mother Christina Murray seconded the motion, and the motion carried.

Leah Boggs provided an update on HB29, which amends the Temporary LTCA License from a 6-month to a 9-month license, and takes effect July 13th, 2020. The Board requested Leah Boggs draft a memo communicating HB29 to licensees and temporary permit holders.

Leah Boggs brought Internship Hours Guidance before the Board. The Board discussed the requirement for Internship Hours. The Board requested Leah Boggs draft a memo communicating Internship Hours Guidance to licensees and temporary permit holders.

OLD BUSINESS

The Board discussed that the NAB Conference has been rescheduled to October 28-30, 2020.

Kenneth Urlage discussed with the Board that there was no update at this time regarding OIG noting district or regional licenses being utilized at individual facilities. Kenneth Urlage tabled further discussion until the next Board Meeting

NEW BUSINESS

Kenneth Urlage introduced Keith Knapp, designee of Secretary Eric Friedlander, to the board.

The Board discussed the process of review and approval of audited renewals in eServices. The Board requested that Tasha Shelton assist Dr. Tuyan Tran, Melanie Eaton, and Jason Shelton with log-ins to the eServices system to accomplish review and approval of audited renewals.

The Board discussed in-person CEU hours requirements. Kenneth Urlage brought to the board the North Carolina Board's recent action on in-person CEU hours requirements for discussion. Dr. Tuyen Tran motioned that licensees be credited 15 in-person hours of CEU for this 2020 license renewal year. Jason Shelton seconded the motion, and the motion carried. The Board requested Leah Boggs draft a memo to communicate this action to licensees.

The Board discussed HB150. Leah Boggs presented guidance to the Board that no licenses are allowed to expire during the State of Emergency, and that HB150 gives licensees 30 days to renew licenses at the conclusion of the State of Emergency. The Board requested Leah Boggs draft a memo to communicate this to licensees.

COMPLAINTS COMMITTEE

David McKenzie tabled review of complaints until the next meeting.

APPLICATIONS COMMITTEE

The Applications committee brought to the board approval/deferral/denial of applications, renewals, audits, inactive requests and CE provider applications as reviewed by the applications committee.

Jason Shelton motioned to approve, with provisions, the following Reinstatement/Reactivation applications. Sister Christina Murray seconded, and the motion carried:

Reinstatement/Reactivation Applications Approved, with provisions: 3

- Renee Bogard
- Cortney Burkhart

- Katherine Alexander

Thomas Davis motioned to approve the following Temporary Permit Applications. David McKenzie seconded the motion, and the motion carried.

Temporary Permits Final Approval: 6

- Melissa Lafollette
- Charles Bevins
- Kellie Sparks
- Kristy Felitsky
- Natasha Warner
- Paige Sowders

CONTINUING EDUCATION COMMITTEE

The Continuing Education Committee recommended denial of the 1 CEU application. Thomas Davis motioned to deny approval of the 1 CEU application. David McKenzie seconded the motion, and the motion carried.

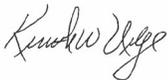
PER DIEM

A motion made by Sister Christina Murray to approve per diem. Melanie Eaton seconded the motion, and the motion carried.

A motion was made by Dr. Tuyan Tran to approve additional days of per diem. The motion was seconded by Jason Shelton, and the motion carried.

ADJOURN

Motion made by Kenneth Urlage to adjourn the meeting at 11:35 a.m. Melanie Eaton Seconded the motion, and the motion carried.



Kenneth Urlage, Chair